

Leading Learning Trust – Standards Improvement Board

Terms of Reference - November 2017



**Leading
Learning Trust**

Selwyn Primary School and Portway Primary School are part of the Leading Learning Trust.



Purpose

The Board of the Leading Learning Trust has established a Standards Improvement Board for Schools within the Trust. The primary responsibilities of the Standards Improvement Board is to ensure on behalf of Trustees that the senior leadership team and local governing body are held to account for the sustainable improvement of the school to achieve the targets set by the Trust Board and for the well-being of pupils.

The Standards Improvement Board will focus on formal performance data, such as produced by Ofsted, ASP, ISDR or the Fischer Family Trust, within the context of the Ofsted framework for school inspection.

The Standards Improvement Board will continue to be in place and carry out its duties outlined in this document even if any of the schools within the Trust are going through a 'Trust Intervention Programme'.

Membership

The Trust Board will appoint the Standards Improvement Board members. These will consist of the Executive Headteacher, a trustee and an independent expert who will chair the Standards Improvement Board.

Establishment of a Performance Dashboard and Key Performance Indicators

The Standards Improvement Board will establish a performance dashboard framework to summarise the key performance indicators (KPIs) for each school. The selected KPIs must be aligned to Ofsted inspection framework. The Trust Board must approve the KPIs and the performance dashboard framework.

Frequency of Meetings

The Standards Improvement Board will normally meet every half-termly to receive reports on progress, particularly as identified in the action points of the Ofsted inspection or other formal review process, including matters relating to the leadership and management of the school and the well-being of pupils.

The agenda and supporting papers will be sent out two weeks in advance and would normally include the following items:

- Contextual changes since last meeting
- Report on outcomes
- Performance dashboard status



- Rolling programme - every other meeting (teaching, EYFS, inclusion, behaviour/safeguarding)
- Overall effectiveness of leadership and management
- Recommendations for the Trust Board
- Date and agenda next meeting

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- Monitor KPIs
- Review and update performance dashboard
- Review the overall effectiveness of the improvement plan
- Receive monitoring reports and data updates on all aspects of its remit for review, challenge and validation
- Challenge the senior leadership team and local governing body the on quality of improvements reported and/or speed of progress and report any significant concerns to the Trust Board
- Offer expert guidance and support to assist the school in making sustainable improvements
- Recommend the commissioning of further work or support to the Executive Headteacher
- Recommend to the Executive Headteacher and/or the Trust Board how obstacles to rapid improvement of the school should be removed
- Report on level of satisfaction regarding progress and outcomes to the Trust Board and the deployment and use of resources
- Recommend to the Trust Board at the earliest opportunity to trigger the Trust's intervention programme